RETURN & EXCHANGE FORM Please print clearly

whippersnapper®

STEP 1 – ORIGINAL ORDER NUMBER (if available) _____ DATE OF RETURN / /

ORIGINALLY PURCHASED BY	SEND REPLACEMENT TO *(if different from purchaser)*
Name:	Name:
Address:	Address:
Town/City:	Town/City:
Postcode:	Postcode:
Phone *(day)*:	
Phone *(night)*:	
Email:	

PLEASE TICK ONE OF THE FOLLOWING OPTIONS: ☐ Exchange for other item(s) ☐ Reimburse via my original method of payment

STEP 2 - ITEM(S) RETURNED

In the form below, please list the item(s) you are returning and tick reason as appropriate. If the item is faulty, please explain the faults in the 'Comments' section at the bottom of this form.

Style No.	Size	Description	Sizing	Unsuitable	Faulty	Price
					Total $	

STEP 3 - EXCHANGE(S) REQUIRED (if appropriate)

	Style No.	Colour Choice 1	Colour Choice 2	Size Choice 1	Size Choice 2	Quantity	Description	Price per Unit	Total
example	WS 305	Red	Blue	7	8	2	Raglan Tee	$37.00	$74.00
1									
2									
3									
4									
5									
								Total $	

STEP 4 - RECONCILIATION

Refund (from step 2): $

Exchange/Purchase (from step 3): $

Balance to pay/refund due: $ *If there is balance to pay, please enclose payment.*

Method of payment (please tick) Cheque enclosed ☐ Visa ☐ Mastercard ☐ Amex ☐

Credit Card number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry date: /

Cardholder's name: Signature:

COMMENTS

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